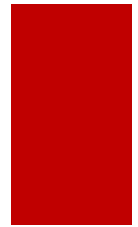




# User Manual





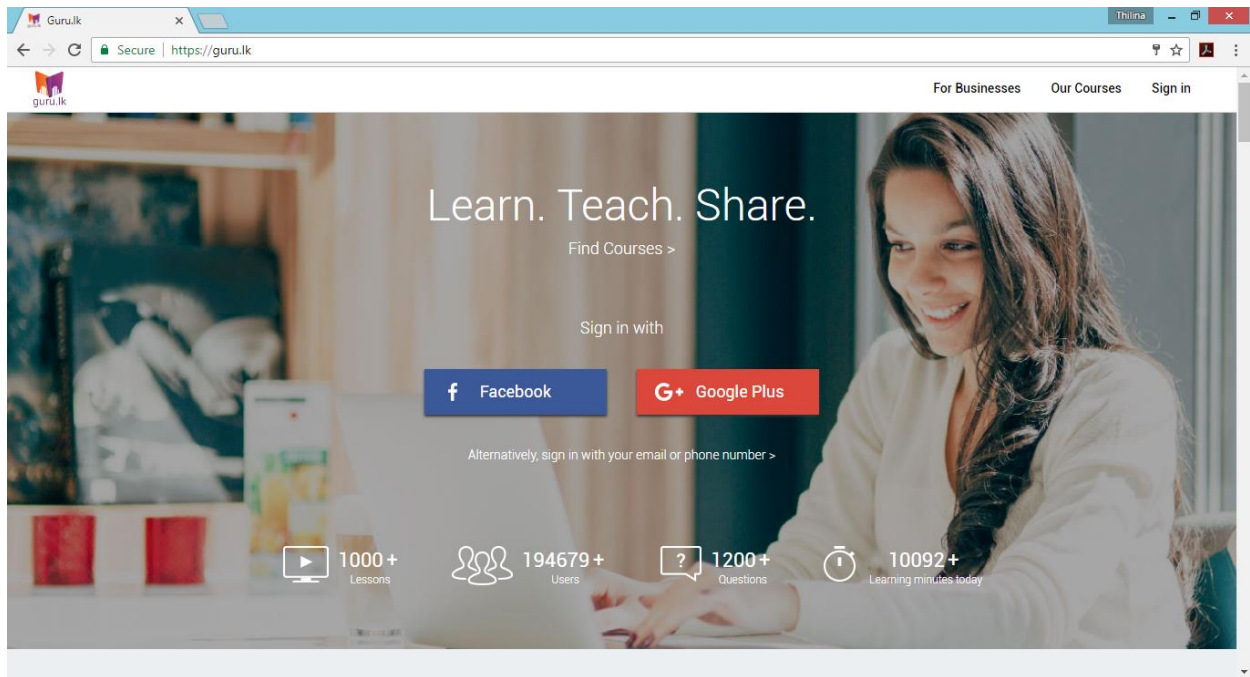
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## 1. Access to Guru.lk

Type <https://guru.lk/> on your browser



All available products are categorized under four categories as below. Select the category of your choice.

All available products can be found under <https://guru.lk/catalog/>. Popular categories are displayed under eight categories. Select the category of your choice.

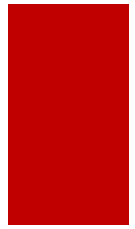
- Category “GCE O/L”:

<https://guru.lk/catalog/#gceol>

- *Contains products that covers the materials taught in schools for Ordinary Level.*



- Category “GCE A/L”:  
<https://guru.lk/catalog/#gceal>
  - *Contains products that covers the materials taught in schools for Advanced Level.*
- Category “Certificate Courses”:  
<https://guru.lk/catalog/#certificatecourses>
  - *Contains all the courses which issues a recognized certification after successful completion.*
- Category “Banking & Finance”:  
<https://guru.lk/catalog/#bankingfinance>
  - *Contains products that covers the syllabuses related to professional examinations such as products related to IBSL, AAT and many examinations.*
- Category “Office Skills”:  
<https://guru.lk/catalog/#officeskills>
  - *Contains products that help you achieve more towards the career and the career growth.*
- Category “Day-to-day”: <https://guru.lk/cartalog/#daytoday>
  - *Contains products that help you to use your free time effectively at any place.*



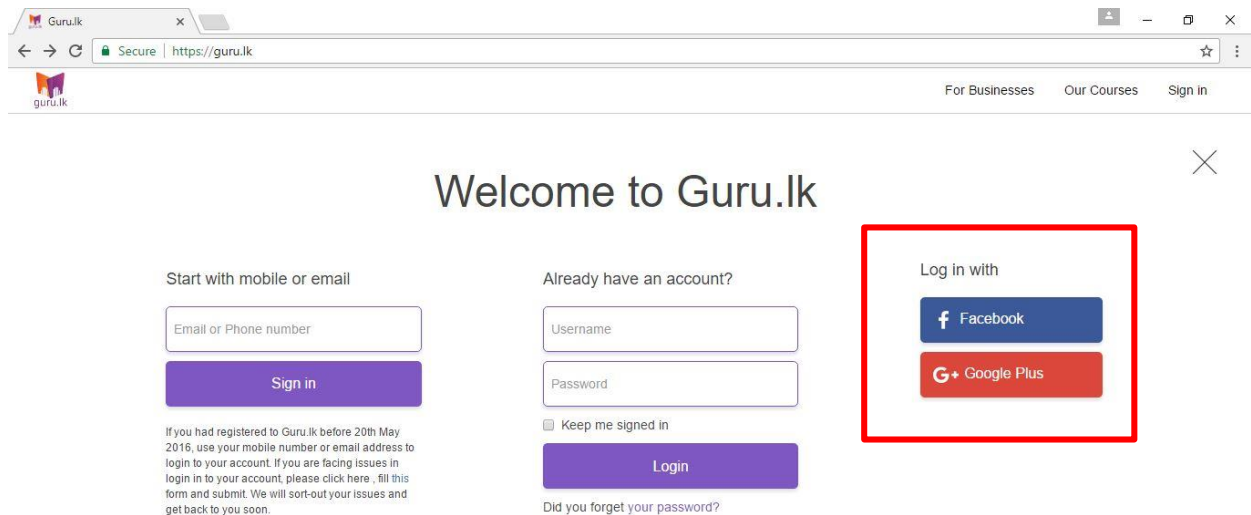
- Category “IT & Technology”: <https://guru.lk/catalog/#ittechnology>
  - *Contains products relevant to various ways of which IT and technology can benefit you.*
  
- Category “Other”: <http://guru.lk/catalog/#other>
  - *Contain customized products which will be developed to fulfil specific needs of yours.*



## 2.Login

### First time login

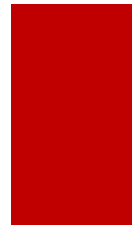
Guru.lk allows you to use your own Facebook/ Google+ accounts to login with ease. Select the method and select your preferred account. You will be automatically logged into the system.



The screenshot shows the Guru.lk login page in a web browser. The browser address bar shows 'https://guru.lk'. The page has a navigation bar with links for 'For Businesses', 'Our Courses', and 'Sign in'. The main heading is 'Welcome to Guru.lk'. There are three login options: 'Start with mobile or email' with a 'Sign in' button, 'Already have an account?' with 'Username' and 'Password' fields, a 'Keep me signed in' checkbox, and a 'Login' button, and 'Log in with' with 'Facebook' and 'Google Plus' buttons. The 'Log in with' section is highlighted with a red box. A small text block below the 'Sign in' button provides information about users registered before May 2016.

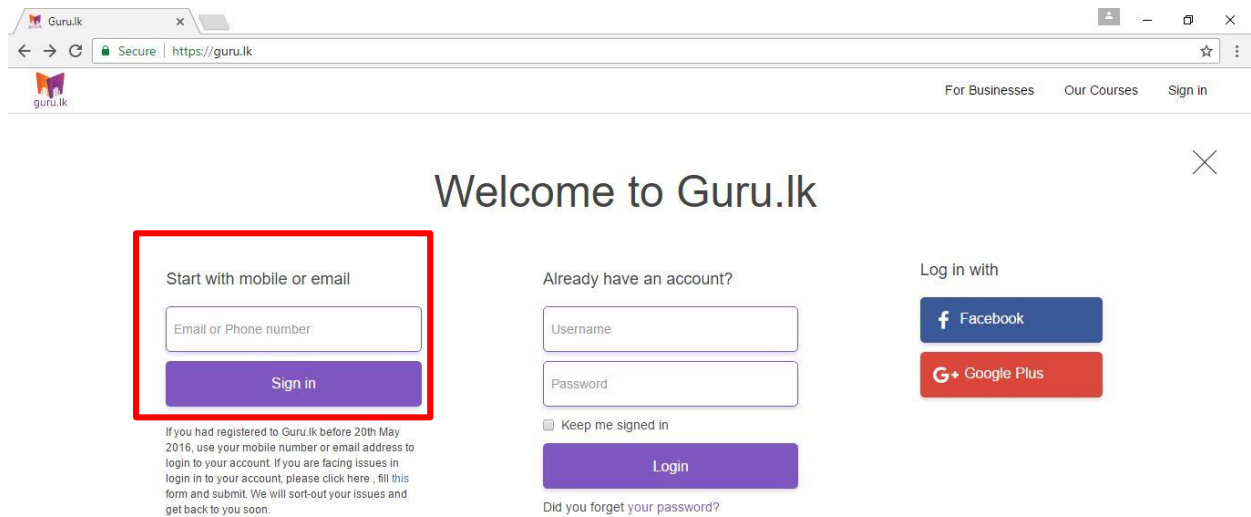
Note that this action, creates an account in the system for you, with the available information of your Facebook/Google + account, accordingly.

Use the same login method to login to the system when re-vising Guru.lk. If login with any other method, another account will be created for you.



## Re-visit

You may use your email address or your preferred Dialog or Mobitel mobile number, to login to Guru.lk.

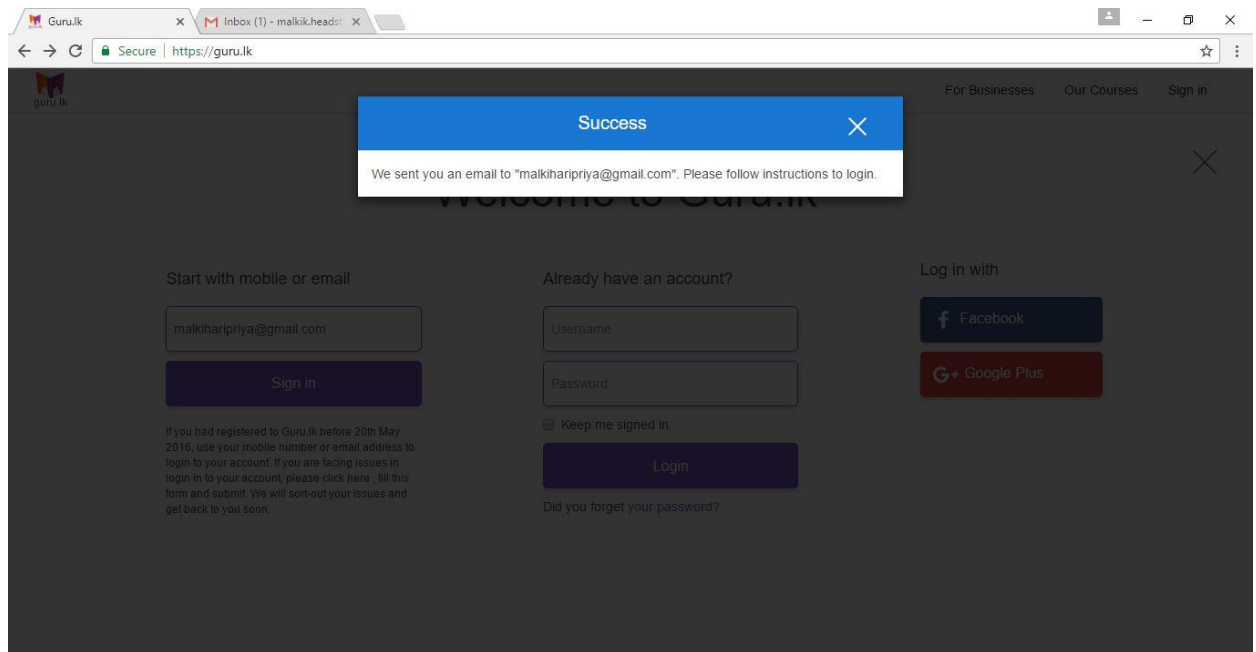
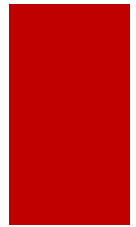


The screenshot shows the Guru.lk login page in a web browser. The browser's address bar shows 'https://guru.lk'. The page has a navigation bar with links for 'For Businesses', 'Our Courses', and 'Sign in'. The main heading is 'Welcome to Guru.lk'. There are three main login sections: 1. 'Start with mobile or email' (highlighted with a red box) containing an input field for 'Email or Phone number' and a purple 'Sign in' button. Below this is a small note about users registered before May 2016. 2. 'Already have an account?' containing input fields for 'Username' and 'Password', a 'Keep me signed in' checkbox, a purple 'Login' button, and a link for 'Did you forget your password?'. 3. 'Log in with' containing buttons for 'Facebook' and 'Google Plus'.

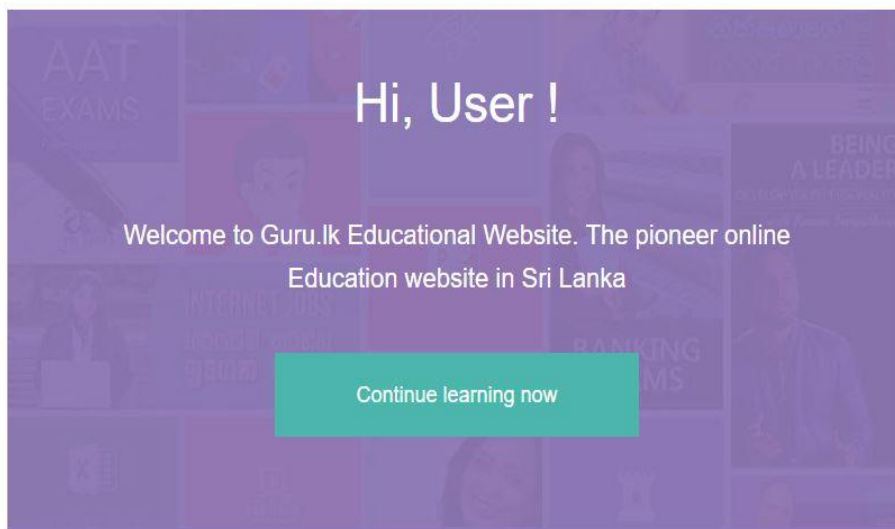
## Login with your email

To login using your email address, add your preferred email address and click on “Sign-In” button.

Then an email will be sent to your account with a verification link.

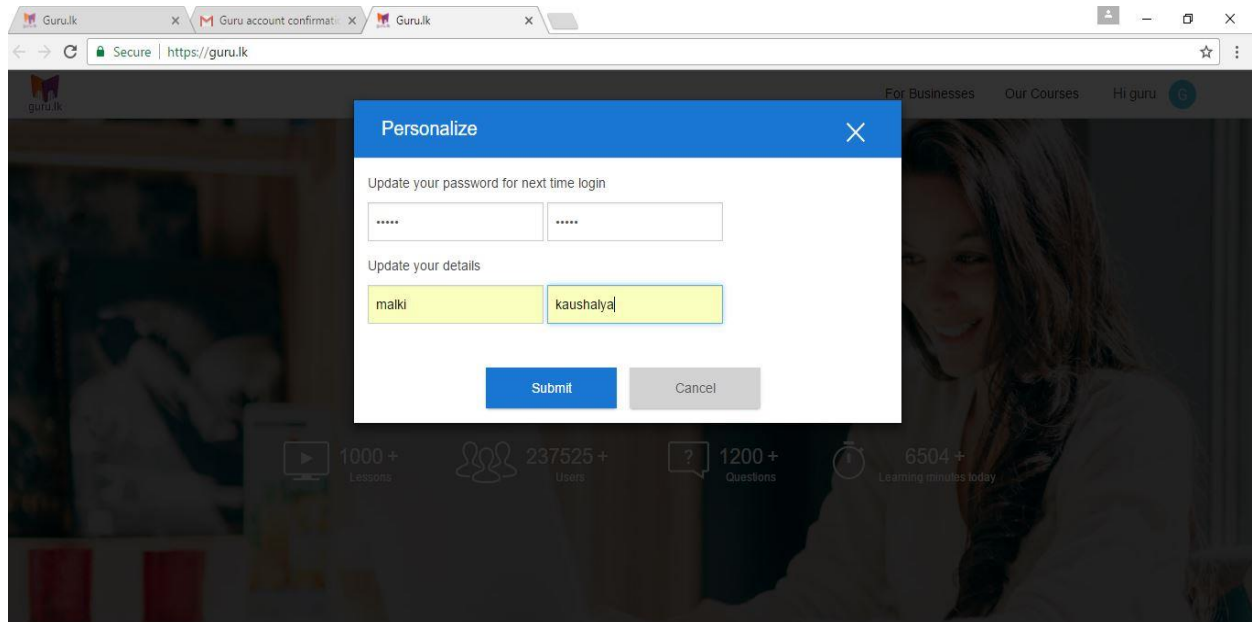
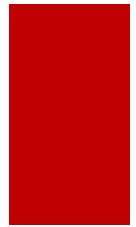


Click on 'Continue learning now' to verify the account.



Then add the required information in the next pop up window as below and click on Submit to log into the system.



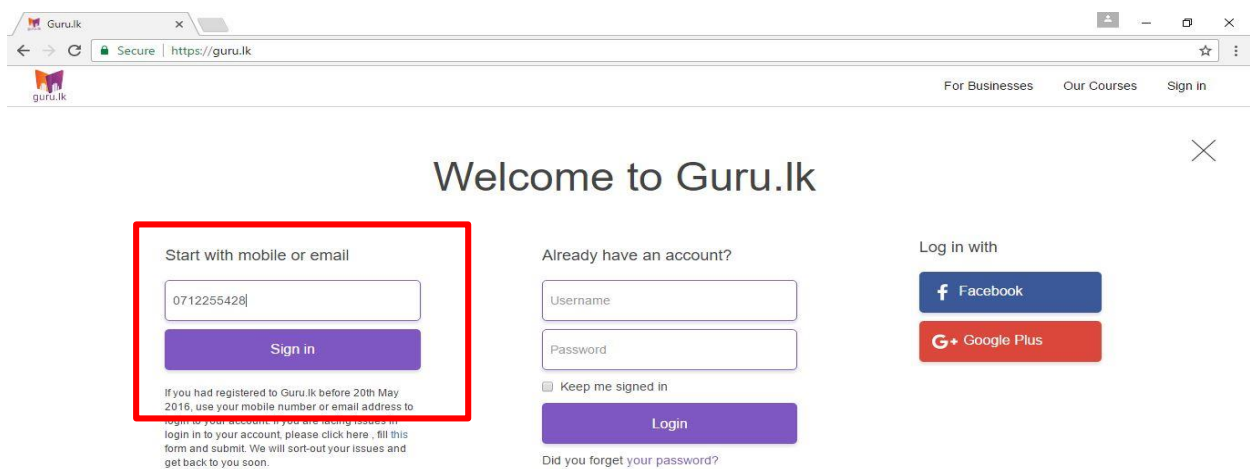


The screenshot shows a web browser with three tabs: 'Guru.lk', 'Guru account confirmation', and 'Guru.lk'. The address bar shows 'Secure | https://guru.lk'. The website header includes 'guru.lk', 'For Businesses', 'Our Courses', and 'Hi guru'. A 'Personalize' modal is open, prompting the user to 'Update your password for next time login' with two password input fields. Below this, it asks to 'Update your details' with two text input fields containing 'malki' and 'kaushalya'. At the bottom of the modal are 'Submit' and 'Cancel' buttons. The background of the website shows a woman smiling and statistics: 1000+ Lessons, 237525+ Users, 1200+ Questions, and 6504+ Learning minutes today.

Every time you login to the system, follow the same step of adding the email address to enter to the created account. If you are login with a different email address, another account will be created.

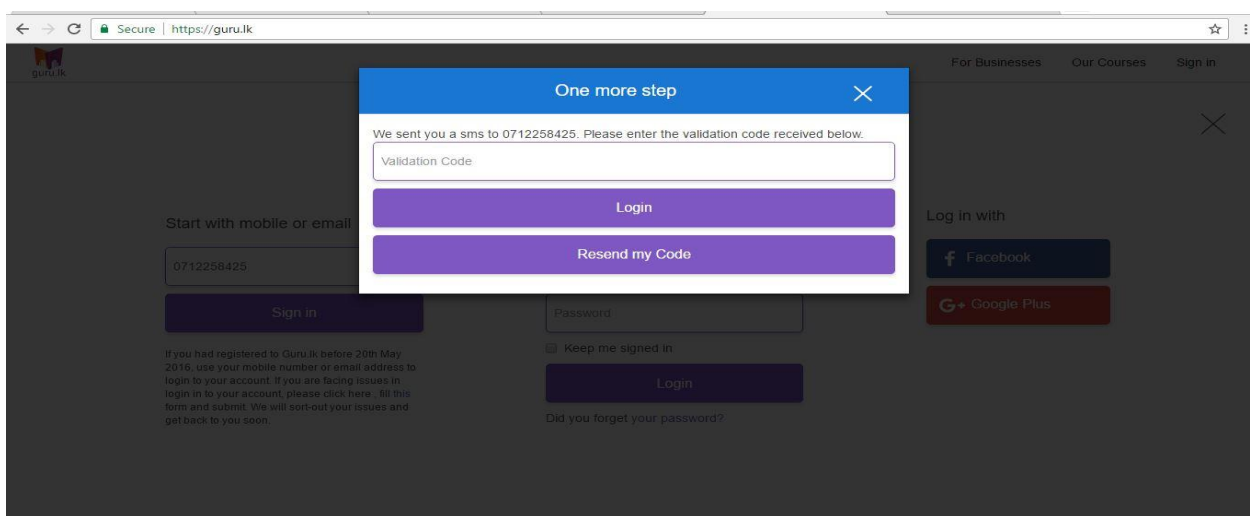
## Login with your mobile

To login using your mobile, add your preferred mobile number. Guru.lk allows you to login using both Mobitel and Dialog numbers. Then click on “Sign-in” button.



The screenshot shows the Guru.lk login page. The browser address bar displays 'https://guru.lk'. The page header includes the Guru.lk logo and navigation links: 'For Businesses', 'Our Courses', and 'Sign in'. The main heading is 'Welcome to Guru.lk'. There are three main sections: 1. 'Start with mobile or email' (highlighted with a red box): Contains a text input field with '0712255428', a 'Sign in' button, and a note: 'If you had registered to Guru.lk before 20th May 2016, use your mobile number or email address to login to your account. If you are facing issues in login to your account, please click here, fill this form and submit. We will sort-out your issues and get back to you soon.' 2. 'Already have an account?': Contains 'Username' and 'Password' input fields, a 'Keep me signed in' checkbox, a 'Login' button, and a link 'Did you forget your password?'. 3. 'Log in with': Contains 'Facebook' and 'Google Plus' buttons.

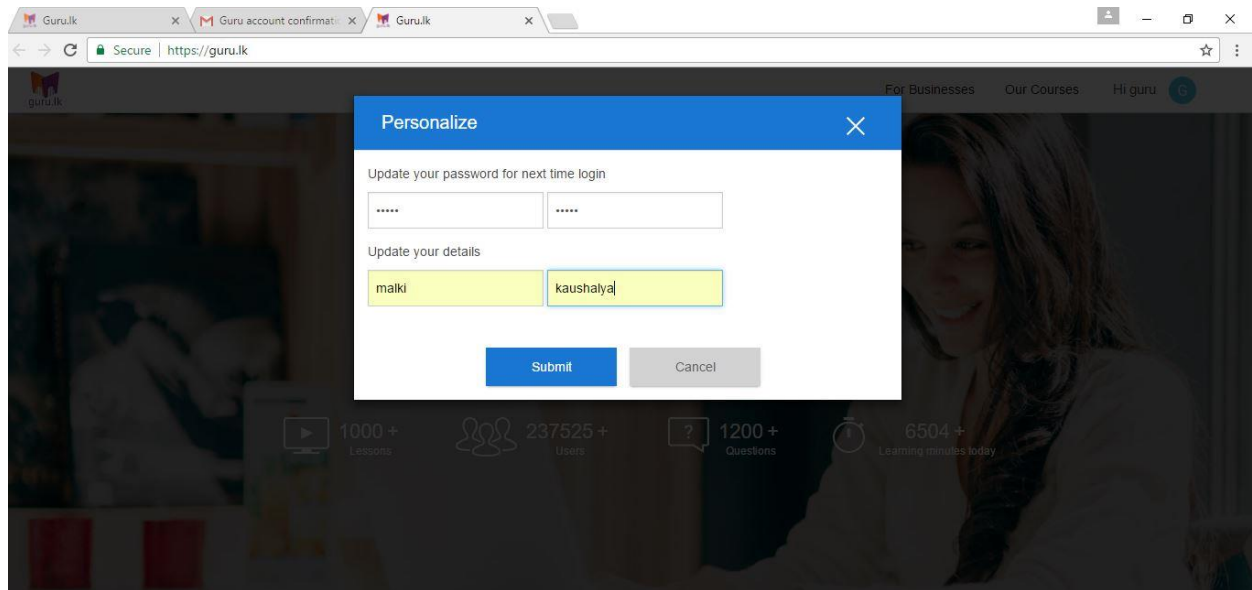
Then a message will be sent to your mobile with a verification code. Type that code as below and click on Login.



This screenshot shows the same login page as above, but with a modal window titled 'One more step' overlaid. The modal contains the text: 'We sent you a sms to 0712258425. Please enter the validation code received below.' Below this is a 'Validation Code' input field, a 'Login' button, and a 'Resend my Code' button. The background login page is dimmed.



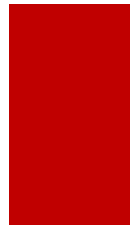
Then add the required information in the next pop up window as below and click on Submit to log into the system.



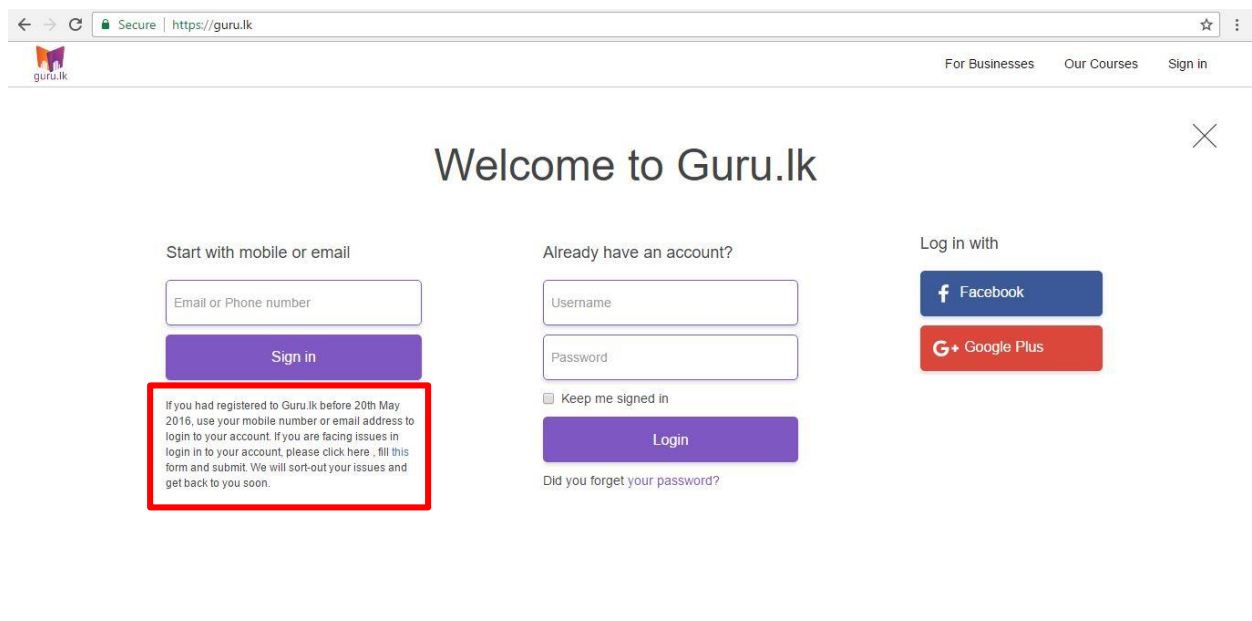
The screenshot shows a web browser window with the URL <https://guru.lk>. A 'Personalize' pop-up window is displayed in the center. The pop-up has a blue header with the title 'Personalize' and a close button. It contains two sections: 'Update your password for next time login' with two password input fields, and 'Update your details' with two text input fields. The first text field contains 'malki' and the second contains 'kaushalya'. At the bottom of the pop-up are 'Submit' and 'Cancel' buttons. The background of the website is dimmed, showing a navigation bar with links 'For Businesses', 'Our Courses', and 'Hi guru'. Below the navigation bar, there are statistics: '1000+ Lessons', '237525+ Users', '1200+ Questions', and '6504+ Learning minutes today'.

Every time you, login to the system, follow the same steps of adding the number and the received verification code to enter to the created account. If you login with a different mobile number, another account will be created.

**Note: You will not be charged for login, with your mobile number.**

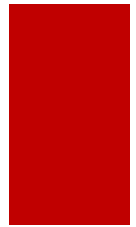


Note: If you have registered to Guru.lk before 20th May 2016, please click on the link: <https://courses.guru.lk/> to proceed. The same is available on the home page.



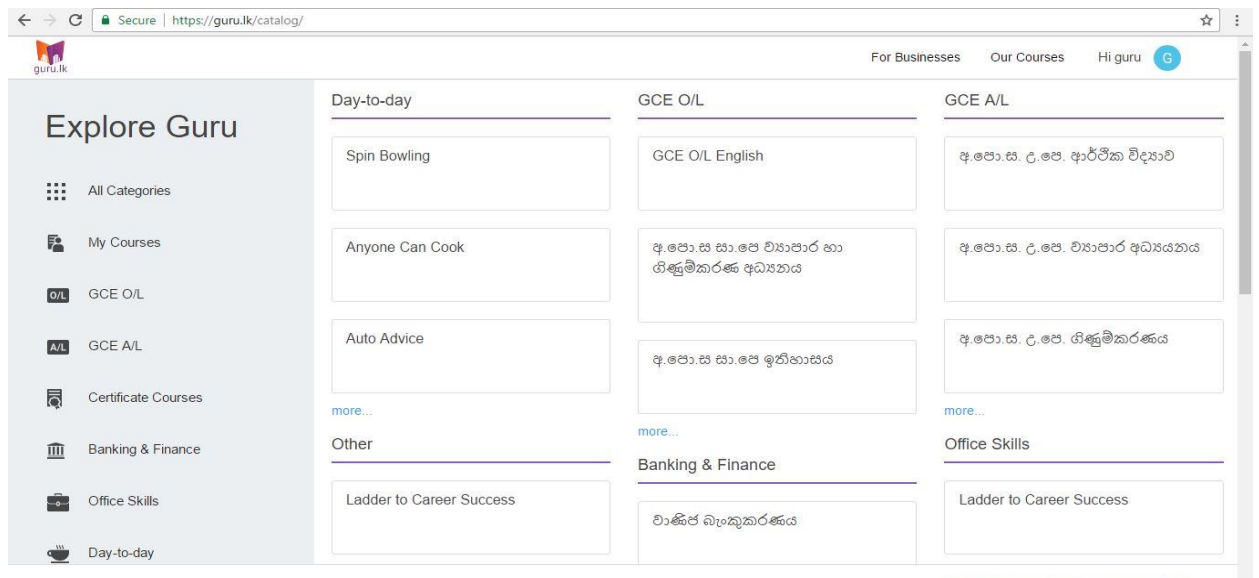
The screenshot shows the Guru.lk login page. The browser address bar displays "Secure | https://guru.lk". The page header includes the Guru.lk logo and navigation links: "For Businesses", "Our Courses", and "Sign in". The main heading is "Welcome to Guru.lk". Below this, there are three columns of login options:

- Start with mobile or email:** Includes a text input field for "Email or Phone number", a purple "Sign in" button, and a red-bordered box containing the text: "If you had registered to Guru.lk before 20th May 2016, use your mobile number or email address to login to your account. If you are facing issues in login in to your account, please click here, fill this form and submit. We will sort-out your issues and get back to you soon."
- Already have an account?:** Includes a text input field for "Username", a text input field for "Password", a checkbox for "Keep me signed in", a purple "Login" button, and a link "Did you forget your password?".
- Log in with:** Includes two buttons: a blue "Facebook" button and a red "Google Plus" button.

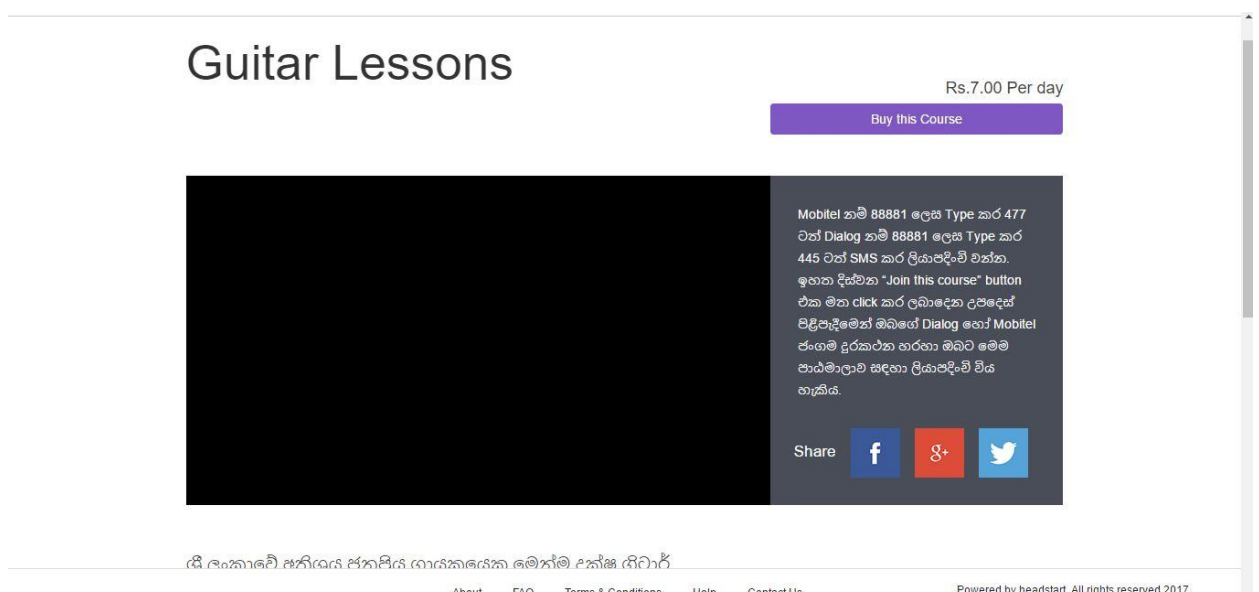


### 3.How to purchase

Select the course that you wish to follow by clicking on “Our Courses” button.



Then you will be navigated to the course information page you will find an introduction to the course, trailer and the purchasing details.

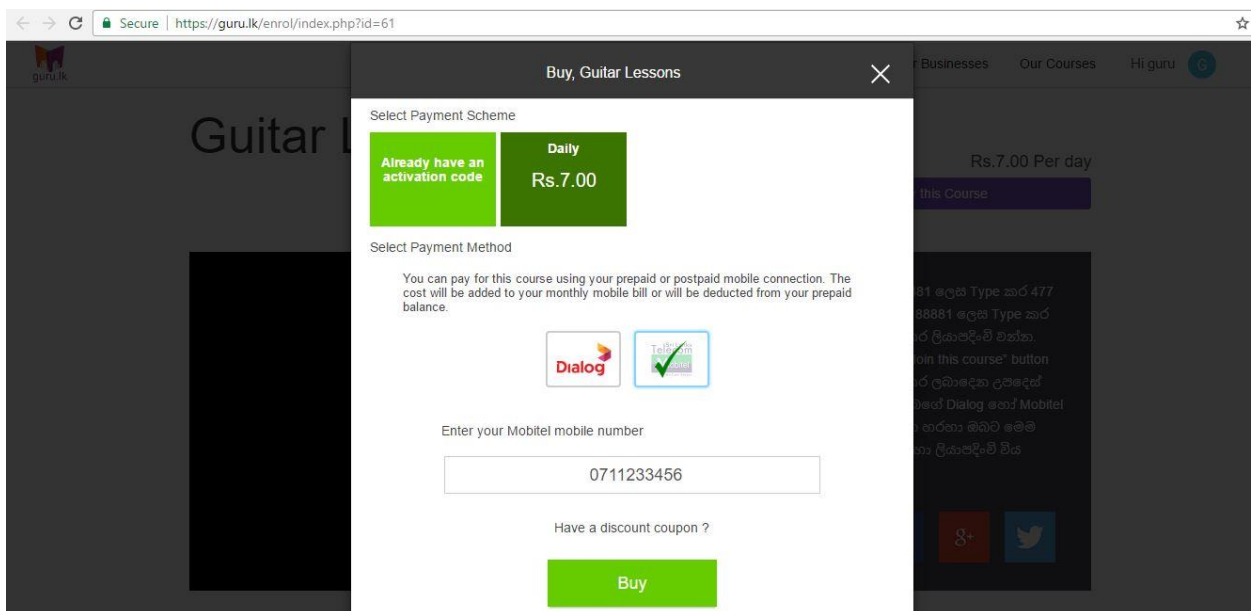




## Mobile purchase

If you wish to purchase the course via mobile, click on “Buy this course”.

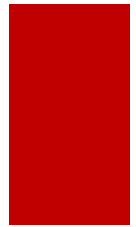
Then select “Daily”, If you don’t have an activation code already.



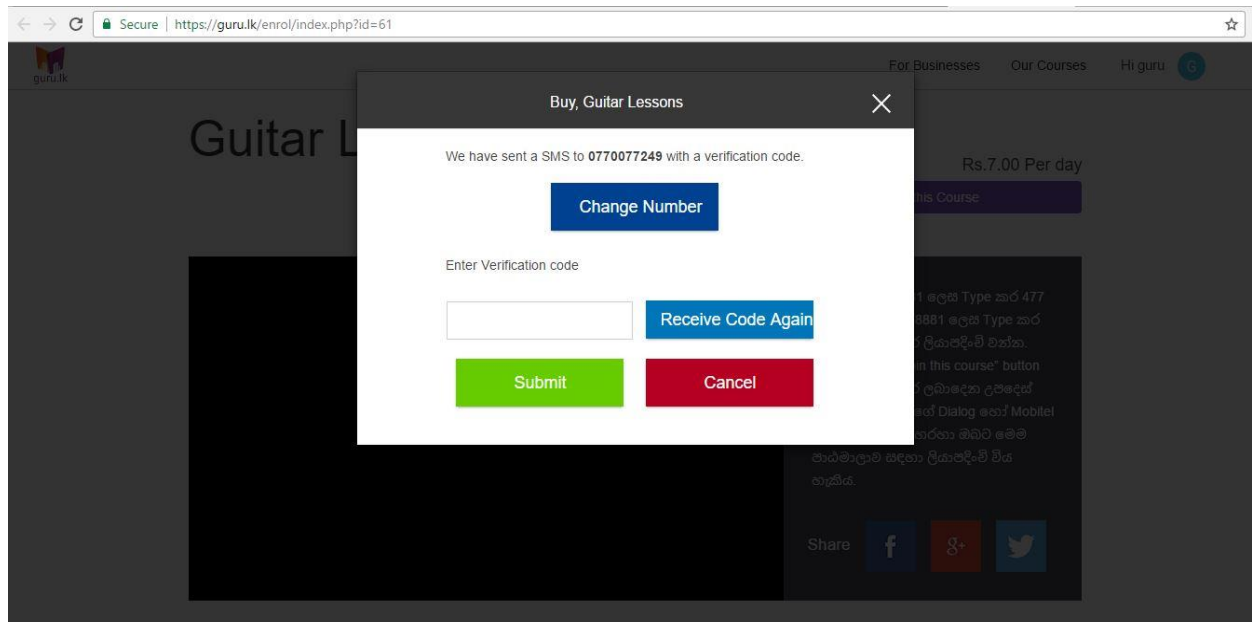
Payment scheme is given two options to pay via your preferable telecommunications partners, Dialog or Mobitel. Select the mobile you wish to make the payment for the course.

Note: If you had logged in to the system using a mobile number, the purchasing mobile number need not be the same. You may purchase with any Mobitel or Dialog mobile account.

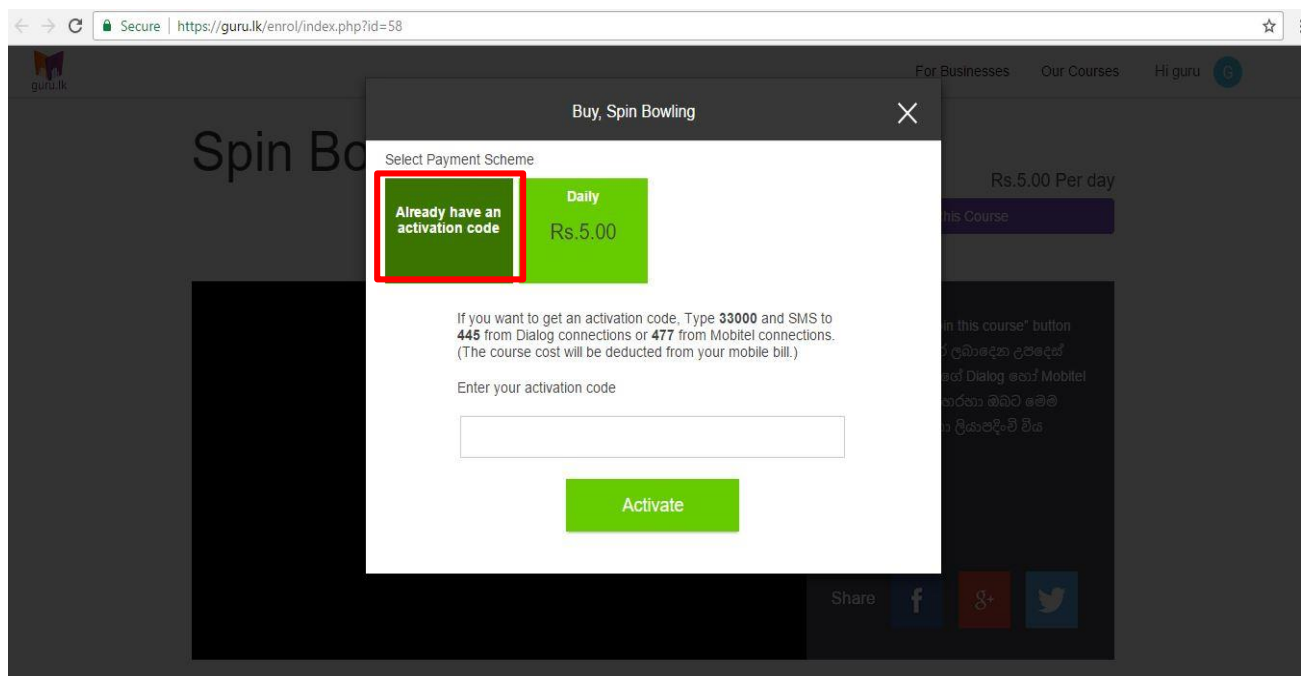
Add your mobile number and click on Buy.

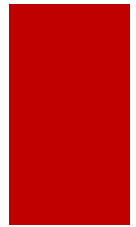


Then a SMS will be sent to your mobile with a verification code. Type that code as below and click on Submit.

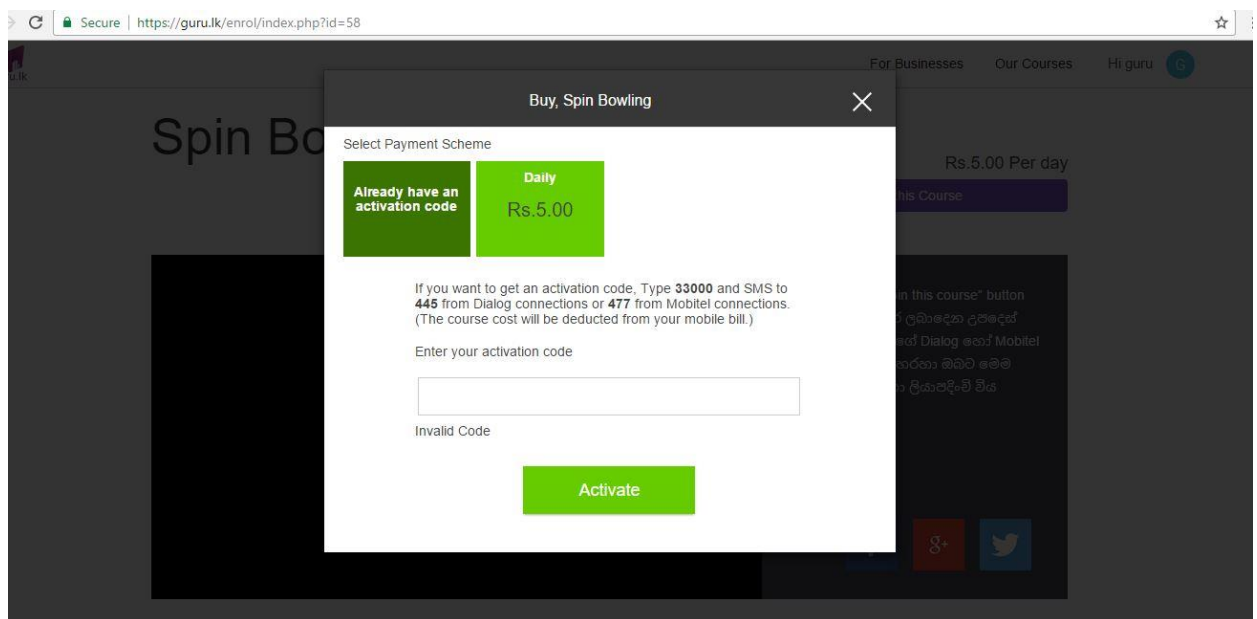


If you wish you purchase the courses via activation code, click on the option as below.

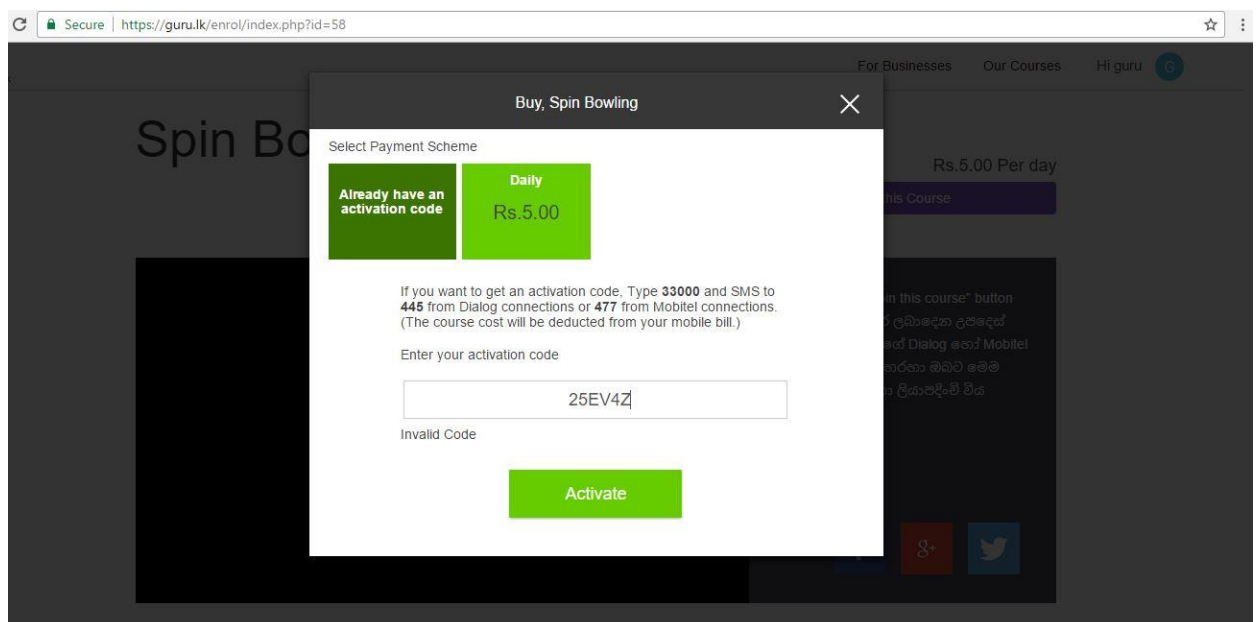




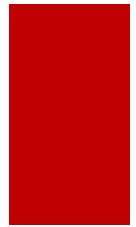
Then send a SMS as mentioned in the pop up window. Type “33000” and send to 477 if Mobitel or 445 if Dialog.



Then you will receive a SMS from the system, with an activation code. Type that in the pop up window and click on Activate.



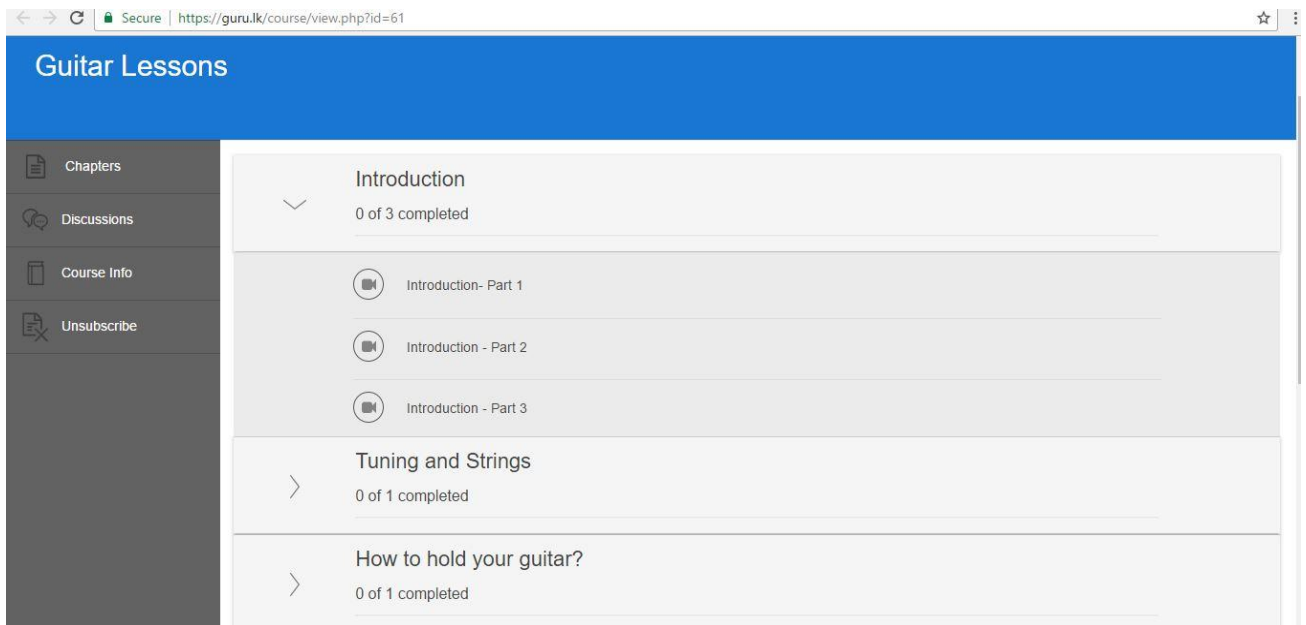




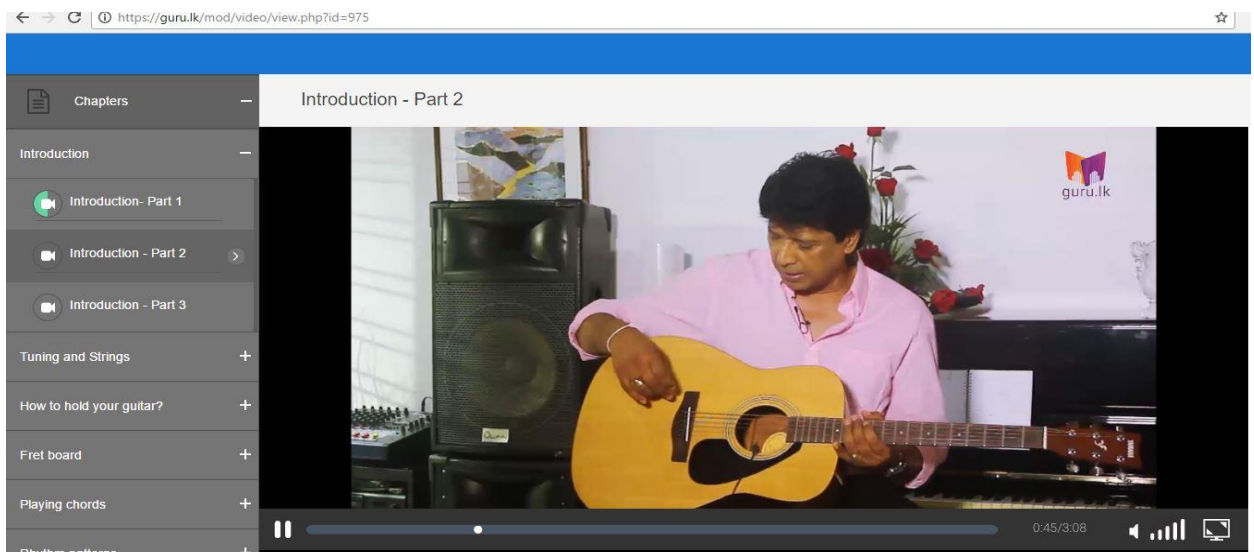
## 4. Follow the course

### Play video

Upon your successful activation, you will be navigated to the course content. Note how the content is structured in chapters and lessons accordingly. Click on the lessons to preview the content as you please.



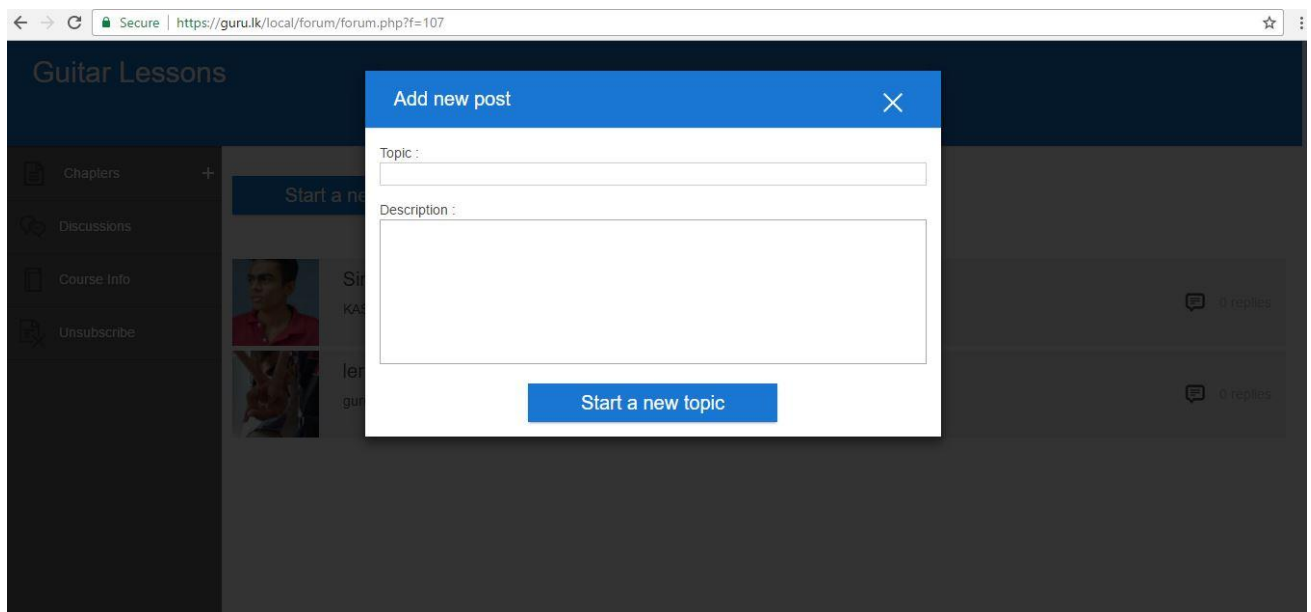
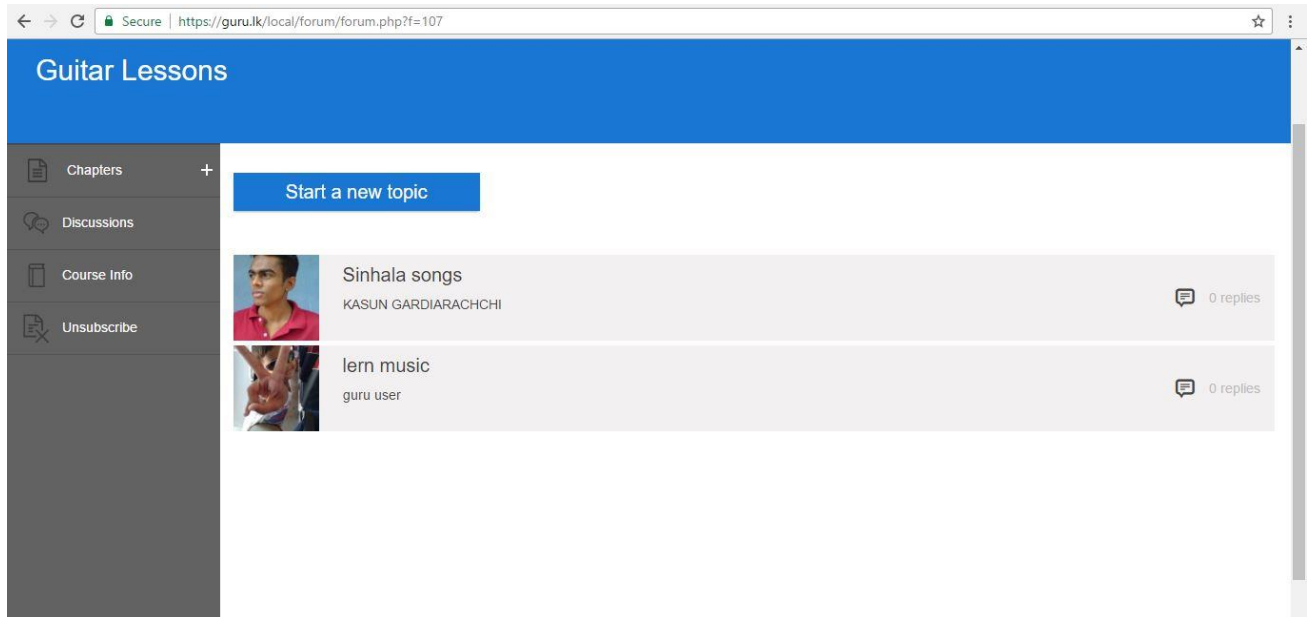
Select the chapter and click on the video to play...

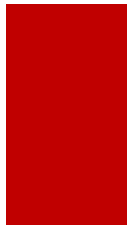




## Discussion Forum

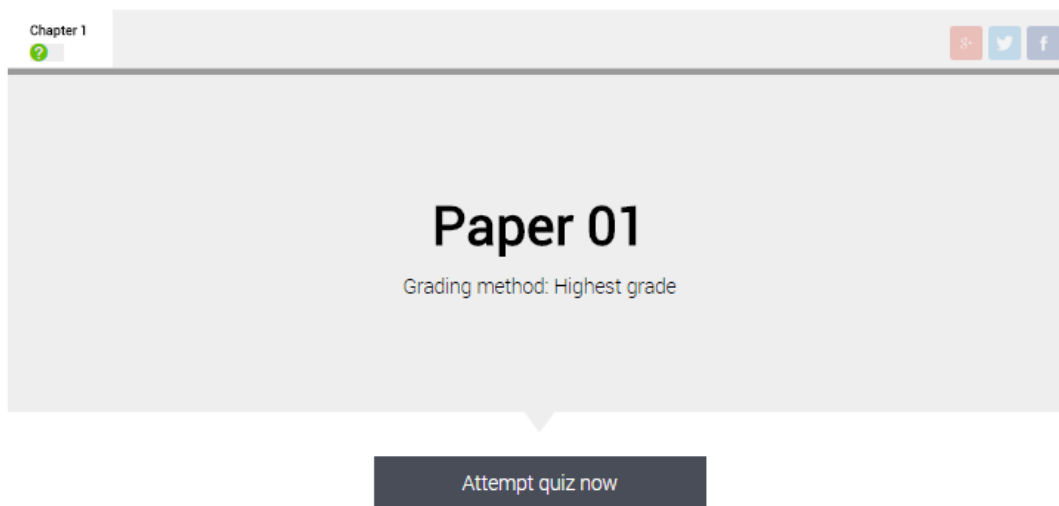
If you wish to clarify anything, you may use the forum. Click on “Start a new topic” and add your questions.





## Try Quizzes

Some courses have quizzes. You may attend to them with ease.



Click on “Attempt quiz now”

Attempt to the questions ...



Then click on “Submit Answers” to view the feedback



Order 1

Paper 01  
Summary of attempt

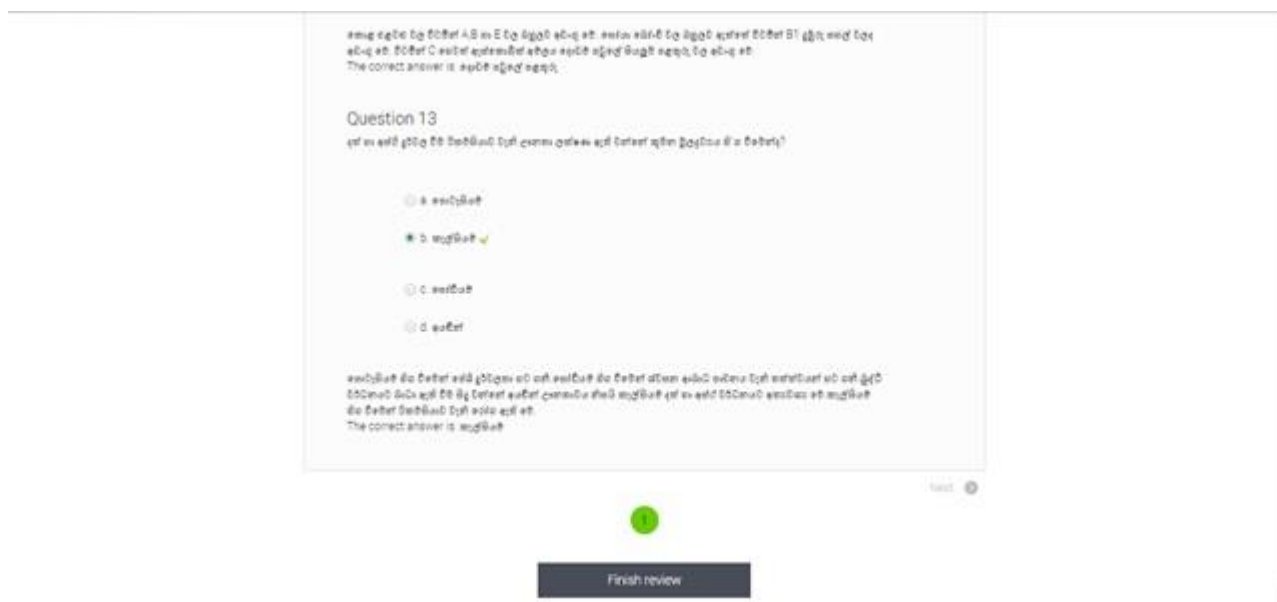
Question	Status
1	Answer saved
2	Answer saved
3	Answer saved
4	Answer saved
5	Answer saved
6	Answer saved
7	Answer saved
8	Answer saved
9	Answer saved
10	Answer saved
11	Answer saved
12	Answer saved
13	Answer saved

Return to attempt

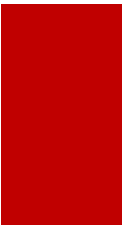
Submit all and finish



Once reviewed, click on “Finish Review” to proceed.



Once reviewed, click on “Finish Review” to proceed. You may get a summary of your attempts and the relevant scores. If required to attempt again, click on “Re-attempt Quiz”.



Chapter 1

# Congratulations!

Grading method: Highest grade  
Your highest grade: 9.23 / 10.00

Summary of your previous attempts:

Attempt	State		Grade / 10.00	Review
1	Finished	Submitted Tuesday, 7 June 2016, 8:44 PM	8.77	<a href="#">Review</a>
2	Finished	Submitted Tuesday, 7 June 2016, 8:51 PM	9.23	<a href="#">Review</a>

Re-attempt quiz

\*\*\*\*\* End of the document \*\*\*\*\*